

# Web Company

Yaoundé, Cameroon

**To warn the SPAM: How to avoid having its e-mail box filled by undesirable mails.**

Décembre 2006

---

## CONTACTS:

### Maxime NGOE

Directeur Technique

✉ E-Mail : [maxime@the-web-com.com](mailto:maxime@the-web-com.com)

📞 Portable : +237 651 92 25

📮 B.P. 15862 Yaoundé (CAMEROUN)

### Honoré NNOMO

Rédacteur Expert SEO

✉ E-Mail : [honore@the-web-com.com](mailto:honore@the-web-com.com)

📞 Portable: +237 708 23 43

📮 B.P. 15862 Yaoundé (CAMEROUN)

**WEB COMP@NY**  
Sites Web - Hébergement - VSAT

---

## Contents

<b>INTRODUCTION .....</b>	<b>2</b>
<b>CONFIDENTIALITY.....</b>	<b>3</b>
NEVER CLICK ON HYPERTEXT LINKS CONTAINED IN SPAM.....	3
NE REPLY TO SPAM.....	3
BE WARY WITH INSCRIPTION FORMS.....	3
DISGUISE ITS ADDRESS ON FORUMS AND SITES .....	4
NEVER TRANSMIT YOUR RECIPIENT’S E-MAILS CLEARLY.....	4
CREATE DIFFERENT ADDRESSES DEVOTED TO YOUR DIFFERENT ACTIVITIES.....	4
REMAIN VIGILANT WHEN TRANSMITTING YOUR E-MAIL ON THE INTERNET.....	5
CONSULT MENTIONS RELATED TO YOUR RIGHT OF ACCESS, OF CHECKING, AND OPPOSITION WHENEVER YOU ARE REQUESTED PERSONAL DATA.....	5
<b>CONSULT.....</b>	<b>6</b>
TREAT ANY MESSAGES OF UNKNOWN SENDER CAUTIOUSLY.....	6
<b>FILTERING.....</b>	<b>6</b>
IDENTIFY AND CLASSIFY AGAIN THE MESSAGES WHICH HAVE BEEN MISTAKENLY DELIVERED AS SPAM.....	6
USE ONE OR SEVERAL SOFT WARES EQUIPPED WITH AN ANTI-SPAM FILTER.....	6
<b>CONCLUSION : .....</b>	<b>7</b>

## Introduction

We all, without exception, are exposed to the spam. One day or another, inevitably, our e-mail boxes will start to receive undesirable mails. Because unless communicating its address to anybody (i.e. not to make use of it!), there is not radical method to escape the spam.

However, many ways make it possible to strongly decrease the number of SPAMS and not to receive a few months after the opening of e-mail box , tens of mails not requested per day.

As a user, you can take part in anti-spam fight adopting certain practices and remaining vigilant. Discover the sections Web Company puts at your disposal.

## Confidentiality

### Never click on hypertext links contained in spam

When you click on the spam links you allow the spammers to identify your address as a valid one and to check that it corresponds to a valid count. Besides links contained in spam can lead you to WebPages that may represent a danger for the security of your computer. They also may show illegal contents.

**Implementation :** Avoid the opening of spam, make sure that they have been put aside and identified as such.

### Ne reply to spam

Two things may happen if you reply to spam. The reply message corresponds to your valid e-mail, and in this case, the spammer may deduce from your reply that it is the address of a valid count . When the e-mail is not valid, your reply will be worthless, you will receive an error message, and you would have wasted your time.

**Implementation :** Learn to recognise spam, avoid consulting and opening them. Do not reply and if you must act it is better to do so by reporting them.

### Be Wary with inscription forms

Communicate its e-mail address to a service, it is to take the risk which it finishes one day in the hands of the spammers. If you are brought to communicate your electronic address to profit from a service, to receive newsletter, to carry out a purchase on line or to reach a part with restricted access of a Web site, be careful.

**Implementation :** Do not leave your principal address to anybody. Estimate serious of the site before communicating your e-mail. Some sites are only used to collect addresses, under cover of a small service.

In all cases, be wary of the small check box (or uncheck) titled “We can be brought to transmit them to thirds. If you do not wish it, click here”. The thirds in questions are always trade partners. By authorizing the e-mail sending of these thirds, you open your e-mail box to advertisements !

## Disguise its address on forums and sites

A solution consists in modifying the e-mail address which you post in articles posted in the newsgroup and forums, this to mislead the collecting robots of addresses.

**Implementation :** For Example Add the mention no-spam before your address (for example: no-spam-thing@test.cm). So that your correspondent writes to you, he will have to correct the address by withdrawing the no-spam.

### Is this solution effective ??

Enough. But it is difficult for your correspondents. And certain advanced robots locate the mentions of no-spam type, no\_spam in addresses, and reconstitute the addresses e-mail automatically.

## Never transmit your recipient's e-mails clearly

When you send a message, there may be e-mails in the recipient's. Field (cc).E-mails are visible to recipients and can be collected without the owner's consent.

**Implementation :** Every time you send a message, check that the email addresses contained in the recipient's field and cc can be clearly transmitted. If you want to send a copy to certain recipients, choose the field bcc or cci . Ensure you do not use the tool “forward to a friend” presented in some sites allowing giving an email to a third party without his consent. Generally do not communicate your contacts' email without their consent.

## Create different addresses devoted to your different activities

By creating this kind of electronic address, you will be able easily able to find the history of the previous operations, and if the email is used to send you unsolicited e-mails, you will be able to identify the mean by which your e-mail was collected.

**Implementation :** If you have an account allowing you to create several e-mail addresses for the same field , use this tool. Otherwise, you can also use the free email accounts available from several providers.

Some websites are specialised in disposable e-mail providing , which allow to forward e-mails on your main adress for a limited time

Some addresses :

- [www.MyMailOasis.com](http://www.MyMailOasis.com)
- [www.SpamMotel.com](http://www.SpamMotel.com)
- [www.Spamgourmet.com](http://www.Spamgourmet.com)
- [www.Trashmail.com](http://www.Trashmail.com)

## Remain vigilant when transmitting your e-mail on the Internet

Internet Forums may be used to collect e-mail addresses illegally, without your consent.

### Implementation:

- ✓ When you capture your personal data on a form, make sure that the information precising how your personal data are going to be used, is accurate.
- ✓ Read and check information . In case there are no mentions about your right of access, for rectification or opposition of your own data we advise you not to transmit your personal data, or to create a mailbox especially for this aim.
- ✓ Ask yourself the right questions:
  - Are you data likely to be communicated to third parties?
  - Is there a case where you can tick or not so as to accept or refuse its content?
  - Where and how can you exercise your right of access and correction of your data?

## Consult mentions related to your right of access, of checking, and opposition whenever you are requested personal data

Before giving your personal data ensure you will be able to change them later, or that you will be able to request their deletion from the files.

**Implementation** : Read and check information . In case there is no information about your right of access, to rectify or oppose it, don't to communicate them or use an email specially created for this purpose.

## Consult

### Treat any messages of unknown sender cautiously

The messages from unknown senders may contain viruses, illegal contents, and links with the same type of contents, such as phishing attacks or hoaxes. In every case they are to be treated cautiously.

**Implementation:** Create files to classify the messages from your usual correspondents and install filters or regulations to place the messages in the folders you have created. By doing so, you will be easily able to identify messages of unknown sender (new correspondents or dangerous spam) in the inbox.

## Filtering

### Identify and classify again the messages which have been mistakenly delivered as spam

The anti-spam filters deal with all messages and may be wrong marking messages as spam whereas they are not. By reporting false spam you prevent the loss of important messages which are not spam and you contribute to the betterment of anti-spam filters.

**Implementation :** Do not completely confide in your spam filter, keep an eye on the messages that have been identified as spam, when they are not, identify them as valid messages.

### Use one or several soft wares equipped with an anti-spam filter

Antispam filters have several mainstay functions. They filter spams and make it possible to gather information about spammers and their messages. By using them you reduce the amount of spam in your files, and contribute to the collection of information about spam.

**Implementation :** The Web Company propose an standard anti-spam solution spam on your server. However, some users could have serious spams problems which handicapping them in their work The Web Company propose Workstation software solutions to you , adapted to your needs. Do not hesitate to contact us for more information.

## Conclusion :

Concerning fighting against SPAM on your e-mail address, the **Web Company** propose to you a server solution adapted for main la majority of cases. This solution gives you access to all your emails and has the functionality of “spam box” in order to carry out a automatic sort of all your mails.

Nevertheless this server solution does not allow you to precisely sort the Net surfers strongly touched by the SPAM problem. However, if with our anti-spam solution you are still invaded by SPAM, it would be judicious to set up a Workstation software solution adapted to your needs.

The Web Company is at your disposal if you wish further informations on ways of fighting SPAM.